



NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION, LLC

NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
COUNTY AUTHORITIES EXECUTIVE COMMITTEE

AGENDA

1:30-3:00 P.M.

November 8,
2018

County Authorities Executive Committee (CAEC) members present:

North Sound Behavioral Health Organization (BHO) staff present:

Guests present:

DRAFT

1. Call to Order and Introductions – Vice-Chair Stephens
2. Revisions to the Agenda – Vice-Chair Stephens
3. Approval of the October 11, 2018, Minutes, **Motion #18-128** – Vice-Chair Stephens..... **Tab 1**
4. Comments & Announcements from the Chair
5. Reports from Members
6. Comments from the Public
7. Report from the Advisory Board.....(Available at Meeting)..... **Tab 2**
8. Committee Report.....There was no November Quality Management Oversight Committee (QMOC) meeting, so no report is available
9. Ombud’s Semi Annual Report..... **Tab 3**
10. Quarterly Compliance Report **Tab 4**
11. Report from the Executive Director **Tab 5**
12. **Report from the Finance Officer** **Tab 6**
13. Report from the Governance Operations Committee

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Behavioral Health claims paid from October 1st, 2018 through October 31st, 2018 in the amount of **\$15,351,401.73**. Payroll for the month of October in the amount of **\$239, 290.68** and associated employer benefits in the amount of **\$157,722.33**.

Consent Agenda – Jamie Stephens – **Motion #18-129 **Tab 7****

14. Action Items

For Executive Committee Approval

Summary:

The North Sound Behavioral Health Organization is changing to the North Sound Behavioral Health Administrative Services Organization. To accommodate this, we are requesting to set up a new fund in the Skagit County Auditor and Treasurer's Office to track revenues and expenditures.

Motion #18-130

To create a new fund at the Skagit County Auditor and Treasurer's Office. The name of the fund will be the North Sound Behavioral Health Administrative Services Organization Operating Fund. It will be established January 1, 2019.

Summary:

Professional Service Contracts

The Accountable Communities of Health (ACH) mid-adopter funds will be used to fund the provider contracts to ensure the provider's electronic health record will meet the requirements for data submission beginning April 1, 2019. XPIO will continue consultation where needed, however, most of the funding will pay for the software/hardware upgrades/modifications. The individual provider funding has not been determined. The motion below gives the Executive Director authority to sign the contracts once the funding is determined.

Motion #18-131

- Authorizing the Executive Director to sign the contracts once funding has been determined for network providers participating in the XPIO consultation and implementation.

Summary:

Projects for Assistance in Transition from Homelessness (PATH)

PATH services are in Snohomish and Whatcom County delivered by Compass Health. This is an outreach program to individuals/families who are homeless, with a special emphasis on Veterans.

Motion #18-132

- HCA-North Sound BHO-PATH-19 is for outreach services in Snohomish County. The maximum consideration on this contract is \$41,816 with the term of the contract October 1, 2018 through December 31, 2018.

- HCA-North Sound BHO-PATH-19 is for outreach services in Whatcom County. The maximum consideration on this contract is \$12,940 with the term of the contract October 1, 2018 through December 31, 2018.

Motion #18-133 Placeholder for Compass Health contracts once we identify match payments Tab??

Summary:

Snohomish County Behavioral Health Facilities

Snohomish County is requesting \$100,000 more in Medicaid funding to purchase furniture and other essentials for the services that will occur in the Carnegie Resource Center. The original cost estimate was estimated lower than actual costs. The Center will serve veterans, homeless individuals/families, recently released inmates and other persons needing mental health/substance use treatment. Snohomish County will be contributing a 10% match. This contract is being extended through March 31, 2019.

Snohomish County is requesting \$620,000 in Medicaid Funds for the renovations at the Denny Juvenile Center. The Center will be used as a Behavioral Health Treatment Center with two 16-bed units serving adults. The funding will purchase beds, mattresses, storage cabinets, desks, chairs, tables, appliances and other essential furniture, fixtures and equipment needed for start-up. Items will be securely stored by Snohomish County until construction is completed. Snohomish County will be contributing a 10% match

Motion #18-134

- North Sound BHO-Snohomish County-Medicaid-16-18 Amendment 6 to increase the contract by \$720,000 for a new maximum consideration of \$7,466,294 with the term remaining the same April 1, 2016 through March 31, 2019.

Summary:

6032 Retention/Recruitment Funds

6032 funds will be distributed to network providers who applied for the retention and recruitment funding. The legislature identified wages as one of the priorities for the 6032 funds. The areas identified are:

- Workforce/Recruitment and Retention
- Licensing and certification fees
- Loan repayment assistance

Motion# 18-135

- *This is a placeholder until Bill W can determine the costs in each category based on a Medicaid-State fund split.Tab ?*

Summary:

WISe Expansion

Compass Health has requested a WISe start up budget for the WISe expansion they are currently implementing. The total amount is \$627,000, with \$150,000 in wages and benefits, \$375,000 in supplies, computers, desks, chairs, cell phones and other furnishings and \$102,000 in overhead (15%). The expansion of WISe is in all five (5) counties.

Motion #18-136

- North Sound BHO-Compass Health-PSC-18-19 is for WISe expansion startup funds in the amount of \$627,000. The term of the contract is March 1, 2018 through March 31, 2019.

Summary:

Skagit County Administration

Skagit County is requesting funds in the amount of \$40,000 for the project oversight, phase II planning and design for the Skagit Stabilization Campus Evaluation and Treatment and Secure Detox facilities.

Motion #18-137

- North Sound BHO-Skagit County Admin-18 Amendment to provide \$40,000 in funding to oversee the development of the Skagit Stabilization Facility planning and design. The new maximum consideration for this agreement is \$980,930.20 with the term remaining the same January 1, 2018 through December 31, 2018.

Informational Tab (?)

- Mental Health Block Grant (MHBG)** funding changes for 2019. \$1,023,620 will be allocated toward the crisis system, specifically for Crisis Prevention and Intervention Teams and Crisis Stabilization for Non-Medicaid individuals in our Triage Centers. Additionally, we will continue funding the Tulalip Tribes for at risk youth outreach at \$75,000 annually.
- Substance Abuse Block Grant (SABG)** funding changes for 2019. A portion of the SABG funding will be moved from outpatient services to Pregnant and Parenting Women Housing Supports and Therapeutic Intervention for Children.

Summary:

The North Sound BHO is requesting the CAEC rescind Motion #18-06. Due to the changes in the date for implementation of Integrated Managed Care, we would like to offer the retention bonus to our staff who stay through March 31, 2019.

Motion #18-139

To rescind Motion #18-06.

Summary:

The new motion is approving the original payout amount, three months' salary for everyone employed through March 31, 2019. Our attorney Karen Funston will be drawing up a commitment letter to be signed by all employees. This excludes the Executive Director.

Motion #18-140

To approve the three-month salary retention incentive payout for all staff employed on March 31, 2019.

Summary:

The North Sound BHO is requesting of the CAEC place on the November 8th CAEC Agenda, Motion #18-127 which was removed from the October 11th CAEC Meeting agenda.

Motion #18-141

To move Motion #18-127 to the November 8th CAEC Agenda for CAEC action.

Summary:

As part of our ongoing retention strategies we are asking the CAEC to approve two additional floating holidays to be used at staff discretion. Currently staff have two days available to them, this would provide a total of four days, floating holidays are paid days off. We are requesting the two additional days be available for use on January 1, 2019. This motion excludes the Executive Director position.

Motion #18-127

To provide an additional two days of paid time off as floating holidays, for a maximum of four floating holidays per calendar year with implementation on January 1, 2019.

March 8th, 2018; Original Motion #18-06: 2019 Retention Strategy

Based on feedback from the County Authority Executive Committee (CAEC), we introduced retention payout options to staff at the February 26th BHO all staff meeting. The options were a retention bonus paid out over six months at an increased variable of 5% to 10% on the base salary in three-month increments or a cash bonus at the end of the retention period, June 30, 2019. The feedback we received was supportive of the cash bonus. Therefore, we are proposing a cash retention bonus paid out on July 1, 2019 for staff remaining with the North Sound BHO through June 30, 2019.

A severance package will be brought forward in late 2018 or early 2019 once we have a better idea of our role as an Administrative Service Organization (ASO).

Motion #18-06 (Tabled during February meeting)

Approve the cash bonus retention strategy as presented by the North Sound BHO.

Margaret Rojas and Joe Valentine proposed the North Sound BHO Retention Strategy. Dialogue followed. Darcy Cheesman and Russell Witta noted that Council Member Low had concerns.

Ken Dahlstedt moved the motion for approval, Jamie Stephens seconded, all in favor except 2. Motion #18-06 carried with 6 in favor and 2 opposed (Russell Witta and Darcy Cheesman).

October 11th, 2018; Amended Motion #18-06

Summary:

Health Care Authority has provided the BHO with additional guidance on using BHO funding to retain employees. They have recommended that the BHO use the retention bonus in 2018 to retain employees through December 31, 2018. North Sound BHO is asking the CAEC to approve the payment of the three-month retention bonus to all employees staying through December 31, 2018 to be paid out on January 1, 2019. This motion excludes the Executive Director position.

Amendment to Motion #18-06

To amend motion #18-06 moving the cash retention bonus pay out from July 1, 2019 to January 1, 2019 and to remove the following language from the original motion: *A severance package will be brought forward in late 2018 or early 2019 once we have a better idea of our role as an Administrative Service Organization (ASO).*

Motion approved to remove item from this month's Agenda during the Revisions to the Agenda portion of the meeting

15. Adjourn

Next meeting: December 13th, 2018